

Longridge Town Council

Council Offices, The Station Building
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Mission Statement

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.
Working to enrich facilities and nurture opportunity,
to protect and improve the built and natural environment and promote community pride.

Minutes of the Longridge Town Council Meeting held in the Station Buildings, Longridge on Wednesday 12th June 2024 at 7pm.

Present:

Cllr J Rogerson
Cllr K Spencer
Cllr L Jameson
Cllr Rainford
Cllr Stubbs

Cllr R Walker
Cllr P Smith

Town Clerk – Gill Flynn.
Two members of the public.

1120/24 Mayor's welcome.

The Chair welcomed everyone to the meeting.

1121/24 To receive apologies.

Cllr R Beacham, Cllr D Jackson, Cllr R Ray.

1122/24 Declarations of interests.

Cllr Walker declared a prejudicial interest in the Heritage Centre enquiries (window vinyl) agenda item as a prospective supplier.

Cllr Rogerson declared an interest in the Girl Guide Hut and Goosnargh and Longridge Show grant applications as a trustee.

1123/24 Public participation.

None.

1124/24 Minutes of council meetings.

It was resolved that the minutes be approved and signed by the Mayor.

Proposed by Cllr Rogerson.

Seconded by Cllr Walker.

1125/24 Planning & licence applications.

3/2024/0310 Retention of unauthorised works to Listed Building including replacement windows and doors, removal of window and insertion of new UPVC double door opening to access attached balcony to rear. Alter or Extend a Listed Building. Development Description: Development Address: 10 Higher Road Longridge.

The town council would like the planning officer to be consistent in following the confines of the listed building regulations and to take into consideration that the property is in a conservation area and that permitted materials are used for the works. Neighbours comments should also be taken into consideration before decision.

3/2024/0291 10/05/2024 Planning permission for two storey extension to rear. Applications for full consent: Development Address: 38 Higher Road Longridge PR3 3SX & 3/2024/0371 10/05/2024 Listed Building Consent for two storey extension to rear. Alter or Extend a Listed Building Development Description: Development Address: 38 Higher Road Longridge PR3 3SX.

The town council would like the planning officer to be consistent in following the confines of the listed building regulations and to take into consideration that the property is in a conservation area and that permitted materials are used for the works.

3/2024/0369 21/05/2024 Non material amendment to application 3/2022/0593 involving change of pitched roof with skylights to flat roof with lantern lights. Non-Material amendment. Development Address: 17 Crumpax Avenue Longridge Preston PR3 3JQ.

The town council has no observations.

3/2024/0352 21/05/2024 Proposed replacement of roof covering, construction of new gable wall and like for like repairs. Applications for full consent. Development Address: Ribble Valley Shelving Unit 1 Shay Lane Industrial Estate Shay Lane Longridge.

The town council has no observations.

3/2024/0389 17/05/2024 Approval of details reserved by conditions 8 (tree and hedgerow protection), 9 (construction traffic management plan), 14 (surface water drainage strategy), 15 (construction SW management plan), 16 (SW drainage operation and maintenance manual), 17 (SW verification report) and 20 (Phase 2 land contamination report) of planning permission 3/2021/1262.

The town council has no observations.

1126/24 To consider the Budget Committee's minutes and report from the last meeting.

Girl guiding grant

It was resolved that a grant of £5000 be awarded.

Proposed by Cllr Spencer.

Seconded by Cllr Stubbs.

Goosnargh and Longridge Show

It was resolved that a grant of £1650.00 be awarded.

Proposed by Cllr Smith.

Seconded by Cllr Stubbs.

D Day celebrations (Friends of Civic Centre)

It was resolved that a donation of up to £500 will be given once the receipts are received for the purchases.

Proposed by Cllr Rogerson.

Seconded by Cllr Walker.

Planter purchase and siting

The town council will review all the planters and sizes for replacement before more quotes are sought.

1127/24 Finance

To authorise the following payments:

Payee	Description	Amount	Method
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Rosemary Glen	Cleaning Station Buildings	£554.64	BACS
SY Maintenance	Caretaker	£216.99	BACS
Terry Lewis	Gardener	£200.00	BACS
British Gas	Electricity invoice	£1438.46	DD
Easy Websites	Monthly payment for hosting	£83.16	DD
Cathedral Hygiene	Nappy Bin waste disposal	£61.34	DD
TPCS	Office line	£46.96	BACS
British Gas	Gas invoice	£147.29	DD
Whalley Swarbrick	Payroll and Pension for 2024	£504.00	BACS
Holden and Company	AGAR return 2023-2024	£570.00	BACS
Girl Guide Hut	Grant award	£5000.00	BACS
Fulwood Insurance	Station Building Insurance	£1699.55	BACS
Alan Cowgill	Memorial Garden stone flags rebed and pointing	£650.00	BACS

Receipts

HMRC	VAT Reclaim	£10,692.41	BACS
U3A	Room hire	£210.00	BACS
The Old Station Café	Electric charges	£1004.98	BACS
The Old Station Café	Water Charges	£169.52	BACS
Art Group	Room hire	£147.50	BACS

It was resolved that the payments be made.

Proposed by Cllr Walker.

Seconded by Cllr Rogerson.

1128/24 To consider unused land to create allotments, community gardens and greenspace.

The clerk will look at the plot at Sainsburys and see if it registered with Land Registry. Sainsburys will be contacted to see if the land can be utilised. The town council will meet with the Environmental Group and the resident to look at potential areas of interest to be used.

1129/24 To consider the update on the redesign of the town council's logo.

It was resolved that the new design be implemented on all letterheads and notices.

Proposed by Cllr Walker.

Seconded by Cllr Rogerson.

1130/24 To consider the update on the appointment of a new clerk and assistant clerk / apprentice.

The town council has appointed Mr Mike Hill as the new clerk. The town council approve the proposal of appointing an apprentice clerk and will gain more advice on how to run an apprenticeship.

1131/24 To consider the renewal options for gas and electric.

It was resolved that the town council go with the new suppliers for gas and electric.

Proposed by Cllr Walker.

Seconded by Cllr Rogerson.

1132/24 To consider and approve the town council's policies 2024.

It was resolved that financial regulations, code of conduct and standing orders be deferred until the new clerk is in position.

Proposed by Cllr Jameson.

Seconded by Cllr Walker.

1133/24 To consider the Heritage Centre enquiries.

It was resolved that the concept of the windows vinyls be approved and two more quotes sought in line with financial regulations.

The clerk will look into the costs of an external bleed kit for the Station Building and the town council will liaise with the Heritage Centre regarding the terms of agreement for the use of the Station Building.

Proposed by Cllr Rogerson.

Seconded by Cllr Stubbs.

1134/24 To consider the lamppost mounted banners.

Cllr Walker and Cllr Rainford will liaise with the Love Longridge committee regarding the banners and see what support is needed from the town council.

1135/24 Reports and correspondence (information only).

Ribble Valley Planning has extended its calling procedure from 14 to 21 days.

1136/24 Date and time of the next full council meetings.

Wednesday 17th July 2024 at 7pm.

Wednesday 14th August 2024 at 7pm.

Wednesday 11th September 2024 at 7pm.

Wednesday 9th October 2024 at 7pm.

Wednesday 13th November 2024 at 7pm.

Wednesday 11th December 2024 at 7pm.

The meeting closed at 8.30pm.

Signed *Sarah Rainsford* Date 17/07/2024

A signed copy is in file.